

ENTREPRENEURIAL DEVELOPMENT SERIES

One of the goals of the REI Women's Business Center Entrepreneurial Development Series is to build a network of women in business who can enhance their problem solving and other leadership abilities through shared perspectives and working together.

2019-2020 Application Process

Consideration for the 2019-2020 WBC Entrepreneurial Development Series will be through an application process and applicants must complete all items listed in this form. Please review carefully for any omissions before submitting. All applications are considered confidential and will be used only for the purpose of the selection process.

The application process is to ensure a class that consists of members from diverse backgrounds, experience and industries. Due to size restrictions of each year's class, not all qualified candidates will necessarily be chosen. Individuals not selected are strongly encouraged to reapply for the next year's program and. A maximum of **24 participants** are chosen annually.

Applications are due by, Friday, September 13th, 2019.

Applicants will be personally notified of the Selection Committee's decision. Acceptance notices will be accompanied with an invoice for the program investment and will be due October 1, 2019.

Program Investment - \$250

While this program is valued at \$1250, thanks to support from Lobeck Taylor Family Foundation, the investment required from each participant has been reduced to **\$250**. This investment covers program costs, materials and meals provided during sessions.

Instructions

APPLICATIONS MUST BE TYPED. Please be mindful to:

- Complete each section.
- Limit your answers to the space available in this form.
- Do not send additional information.
- Applications must include the completed 641 form
- Applications must be signed by the applicant.
- Applications must be submitted via email to wbc@reiwbc.org.

Agreement/Commitment

I understand:

- that completion of this application does not ensure my acceptance in the program.

- that it is mandatory I attend all sessions and any absence from the quarterly Group Training Sessions will surrender my participation in the program.
- likewise attendance is required at all Peer Advisory Group Sessions and only one absence from those sessions is allowable. More than one absence from a Peer Advisory Group Session will surrender my participation in the program.
- the purpose of the program, and if selected, will devote the time necessary to complete it. If appropriate, I have the approval and consent of my employer to participate.
- that attendance and participation in the end of year recognition program is a requirement for completion of the class.
- the commitments above and agree to be bound by them in signing this application.

Commitment

This course consists of daytime Group Training Sessions that will include **all** participants, and will occur once per quarter beginning in October. Peer Advisory Sessions will have a maximum of 8 participants occurring six times throughout the term of the program, with the entire program spanning over nine months. Group Training Sessions will occur as listed below and will be held at a location to be determined. Once accepted into the program, participants will receive a more detailed schedule of sessions. As with all worthwhile endeavors, this program requires a definite commitment of time on the part of each participant.

Attendance is mandatory for successful completion of the program. Absence from one of the Group Training Sessions will make the participant ineligible for successful completion of the program; also more than one absence from a Peer Advisory Session will make the participant ineligible for completion of the program. Completion of the enclosed waiver is required for participation in the program.

Dates for 2019-2020

Group Training Sessions - Quarterly

Date of Session	Topic of Session	Timeline of Session
October 24, 2019	The Basics of Speaking with Understanding	8:30am – 3:30pm
January 23, 2020	Building Trust Among Teams and Clients	8:30am – 3:30pm
April 23, 2020	Conversations for Influence	8:30am – 3:30pm
July 23, 2020	Conflict Management and Resolution	8:30am – 3:30pm

Peer Advisory Group 1 Sessions – Monthly

Date of Session	Topic of Session	Timeline of Session
Nov. 19, 2019	Speaking with Understanding – In Depth	1:00pm – 3:30pm
February 4, 2020	Building Trust Among Teams – In Depth	1:00pm – 3:30pm
March 10, 2020	Peer Accountability Discussion	1:00pm – 3:30pm
May 5, 2020	Conversations for Influence – In Depth	1:00pm – 3:30pm
June 9, 2020	Peer Accountability Discussion	1:00pm – 3:30pm
August 4, 2020	Conflict Mgmt & Resolution – In Depth	1:00pm – 3:30pm

Peer Advisory Group 2 Sessions – Monthly

Date of Session	Topic of Session	Timeline of Session
Nov. 20, 2019	Speaking with Understanding – In Depth	1:00pm – 3:30pm
February 5, 2020	Building Trust Among Teams – In Depth	1:00pm – 3:30pm
March 11, 2020	Peer Accountability Discussion	1:00pm – 3:30pm
May 6, 2020	Conversations for Influence – In Depth	1:00pm – 3:30pm
June 10, 2020	Peer Accountability Discussion	1:00pm – 3:30pm
August 5, 2020	Conflict Mgmt & Resolution – In Depth	1:00pm – 3:30pm

Peer Advisory Group 3 Sessions – Monthly

Date of Session	Topic of Session	Timeline of Session
Nov. 21, 2019	Speaking with Understanding – In Depth	1:00pm – 3:30pm
February 6, 2020	Building Trust Among Teams – In Depth	1:00pm – 3:30pm
March 12, 2020	Peer Accountability Discussion	1:00pm – 3:30pm
May 7, 2020	Conversations for Influence – In Depth	1:00pm – 3:30pm
June 11, 2020	Peer Accountability Discussion	1:00pm – 3:30pm
August 6, 2020	Conflict Mgmt & Resolution – In Depth	1:00pm – 3:30pm

ENTREPRENEURIAL DEVELOPMENT SERIES APPLICATION

Personal Data

Name (Last, First, Middle)	
Business Name	
Address	
City, State, Zip	
Business Phone	
Cell Number	
Email Address	
Date of Birth	
Shirt Size	

Employment (Most Recent to 3 years out)

Date	Employer	Business Type	Job Title	Responsibilities

Business/Professional Affiliations

Organization	Position	Dates Held	Responsibilities

Plans for Growth

1. Do you currently have an Employee Satisfaction Survey? If so, please provide it and how frequently you administer it. If not, be prepared to create one.

2. Do you currently have a Customer Client Satisfaction Survey? If so, please provide it and how frequently you administer it. If not, be prepared to create one.

3. How do you plan to improve or grow your business in the next 12-18 months? Such as sales, employees, or new markets, etc.

General Information

1. What do you feel are your three greatest strengths?

2. What do you feel are the three most significant problems facing women in business?

3. How can you be actively involved in solving one of these problems?

4. What specific skills/knowledge do you hope to gain from your participation in this program?

Signature

Date

Employer Signature (if applicable)

Date

**Submit this entire Commitment/Application form via email to:
Leslie Browand, WBC Coordinator – Tulsa - lbrowand@reiok.org
For questions, please email Leslie or call 800-658-2823.**